



Agenda

South Saskatchewan Region

Regional Advisory Council (RAC) – Meeting #1

Location:

Cochrane RancheHouse, Cochrane AB

Date:

12:30 pm – 8:30 pm, June 10, 2009

9:00 am – 4:15 pm, June 11, 2009

Meeting Objectives

- Introduce RAC members
- Learn about communication styles
- Define the roles and responsibilities of the RAC
- Outline next steps in developing the regional plan

Time	Item	Lead
DAY 1		
12:30 -1:30pm	Lunch (Cochrane RancheHouse)	
1:30 – 3:00pm	<ul style="list-style-type: none"> • Minister of Sustainable Resource Development welcome • Opening remarks from the Chair • Overview of Land-use Framework (LUF) and regional planning • Discussion on LUF presentation 	Dr. Ted Morton Rob Penny Crystal Damer Rob Stuart
3:00 – 3:15pm	Break	
3:15 – 5:00pm	<ul style="list-style-type: none"> • Identification of issues and considerations for the SSRP terms of reference 	Rob Stuart
5:00 – 5:30pm	Break	
5:30 – 8:00pm	<ul style="list-style-type: none"> • Mix and mingle before dinner • Dinner • Discussion about what draws people to participate in the SSRP 	Rob Stuart



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Time	Item	Lead
DAY 2		
8:00 – 9:00am	Breakfast (The Cochrane Rancho House)	
9:00 – 10:00am	<ul style="list-style-type: none"> • Understanding communication styles • Understanding group dynamics • Tools for effective communication (<i>Getting to Yes</i> – enclosed in orientation package) 	Rob Stuart
10:00 - 10:15am	Break	
10:15 am- 12:00pm	<ul style="list-style-type: none"> • Discuss team charter • Confirm team ground rules and thoughts on team process 	Rob Stuart
12:00 – 1:00pm	Lunch	
1:00 – 2:00pm	<ul style="list-style-type: none"> • Thomas-Kilman module (responses to conflict) • Short exercise on personal communication style 	Rob Stuart
2:00 – 2:30pm	<ul style="list-style-type: none"> • Communications overview and key message • Document management • SharePoint site access • Honorarium and expenses 	Crystal Damer
2:30 – 2:45pm	Break	
2:45 – 4:00pm	<ul style="list-style-type: none"> • Next steps • Review next meeting agenda • Determine time and location for subsequent meetings • Potential agenda items • Potential field trips at meetings location • Homework assignments • Introduction of RAC binder #1 (key Government of Alberta policies) • Develop list of RAC team critical success factors • Overall meeting reflection 	Rob Stuart Judy May-McDonald Judy May-McDonald Rob Stuart

Next Meeting Date:

- July 15 - 16, 2009